

## FJH PTO Meeting Minutes

April 12, 2024

- I. Call to Order at 10:39am
  - a. Board Members present
    - i. Trisha Bailey
    - ii. Charis Pollard
    - iii. Valerie Smith
  - b. Mr. Drew not in attendance. On PTO.
  - c. In Attendance
    - i. Sharmell Huffman
    - ii. Diane Freeman
    - iii. Stacy Condon
    - iv. Kristin Robinson
    - v. Kim Carter
    - vi. Lindsey Whitely
    - vii. Traci Cauley
    - viii. Kristen DeLeon
    - ix. Lisbeth Kavadiar
    - x. Jessica Hilleshiem
    - xi. Allison Waldman
- II. Approval of February Meeting Minutes
  - a. Motion – Diane Freeman
  - b. Second – Charis Pollard
- III. Treasurer Report
  - a. Net Income YTD - \$46,228
  - b. Net Income from Dodgeball ~ \$23,500
    - i. Just small expenses outstanding from Dodgeball
  - c. EOY Teacher Luncheon expenses outstanding
  - d. Submit all receipts/reimbursements
  - e. Already donated \$2,500 to FEF Grants
  - f. Schlitterbahn grants are coming - \$2,000 budgeted
  - g. Teacher birthdays
  - h. 8<sup>th</sup> Grade Dance – ticket sales should cover if 300 tickets are sold
    - i. Current ticket sales at 100
  - i. Liability insurance payment outstanding
  - j. Will send out next year's budget request(s) in April-May
- IV. Committee Reports
  - a. Teacher Birthdays
    - i. Because of Teacher Appreciation Week, move from May 3 to 16<sup>th</sup> or 20<sup>th</sup>
    - ii. Every other month schedule has been working
    - iii. Would like more in next year's budget so that PTO can purchase items for Teacher Birthdays instead of relying on the same parents to donate

- b. Hospitality
  - i. May 10<sup>th</sup>
  - ii. Waiting on admin to coordinate theme for Teacher Appreciation Lunch
- c. 8<sup>th</sup> Grade Dance
  - i. May 11<sup>th</sup>
  - ii. Tickets on sale now
  - iii. Sign-up Genius for parent volunteers
  - iv. Catered by Chef Mary Bass – finger foods
  - v. No transportation to/from school
- d. Pi Day
  - i. No updates
- e. Dodgeball
  - i. No complaints from anyone
  - ii. Referees enjoyed participating
- V. New Business
  - a. FEF New Employee Luncheon
    - i. PTOs are combining to be Takeaway Sponsor in lieu of table sponsorship
      - 1. \$100 from each PTO
      - 2. Tag will be on takeaway gift that says sponsored by PTOs
      - 3. PTOs will be highlighted in the program
    - ii. Some PTOs are still doing door prize baskets in addition
    - iii. Agreement to participate in \$100 sponsorship
    - iv. TBD on whether FJH PTO will donate door prize
  - b. Nominating Committee
    - i. In Attendance
      - 1. Kristen DeLeon
      - 2. Traci Cauley
    - ii. 2024-2025 Slated Board
      - 1. Co-President
        - a. Jessica Hillesheim
        - b. Erin Erb
      - 2. Vice President
        - a. Alllison Waldman
      - 3. Treasurer
        - a. Charis Pollard
        - b. Alicia Wilson
      - 4. Secretary
        - a. Holly Chari
    - iii. Vote
      - 1. All in favor
      - 2. None opposed
  - c. Committee Positions
    - i. 6<sup>th</sup> Grade Social – 2 positions open
    - ii. 7<sup>th</sup>/8<sup>th</sup> Grade Social

1. Lizbeth Kavadiar to stay on
- iii. Birthday Shoutouts - Sarah McCarthy
- iv. Spirit Store – no change

VI. Upcoming Dates

- a. April 19 – No school
  - b. May 3 – Teacher Birthdays (will change)
  - c. May 10 – Teacher Appreciation Lunch
  - d. May 11 – 8<sup>th</sup> grade dance
  - e. TBD – Board/Committee luncheon
  - f. 2024-25 Budget/Calendar – April/May
  - g. Transfer of Committees – June
- VII. Meeting adjourned at 11:30am

