

FJH PTO Meeting 7/31/2022

Call to order at 6:05

Introduction of Committee Chairs and Board Members.

Trisha Bailey – Co Chair/7th Grade Social/Website/Membership/Volunteers

Alix Attaway – Vice President/Science Fair

Lesley Briggs – Birthday Shout Out

Beth Stanfield – 6th Grade Social

Marci Vinciguerra – Spirit Store

Shanna Martin – Spirit Store

Kristin Robinson – Teacher Birthdays

Eliza Skinner – Pi Day

Erin Smith – School Supplies

Reimbursement Policy will be discussed by Treasurers at a future meeting. Expense reimbursement forms are available online at www.fjhpto.com

Communication:

Use group me for all PTO Communication.

CC Trisha/Kristen on all committee emails.

All flyers must be sent to Trisha/Kristen for approval by Mr. Drew prior to being posted or printed.

Volunteers:

Sign ups must be approved before distribution.

Email volunteer membership list first. Give members a head start on signing up prior to posting on sites/groups. Make sure Trisha has a copy to post to website/FB page.

All volunteer sign ups that need on site help, must have background check information at the top. (see Agenda or verbiage on www.fjhpto.com)

Committees:

6th Grade Social – September 23rd date does not work for Committee Chairs. Proposed to change it to October 8th. Will email Kelly and see if that date is acceptable. Trisha to get with Janelle/Aimee about sending all notes to Beth.

Birthday Shout Outs – Discussed how the forms come in and how they need to be given to Mr. Wilson. Trisha send follow up email to Lesley with instructions and Lia's contact information.

School Supplies – Erin has been in contact and is still hoping for delivery on August 5th. She will follow up on Monday to confirm date. Erin will not be at Packet Pickup on August 8th, so we will need someone to fill in this day to make sure each volunteer knows what they need to do. Alix agreed to get there early for spirit store and also make sure all volunteers know what they need to do.

Spirit Store – Designs have been submitted and were available to purchase through Inked Designs through today 7/31. SS Committee will purchase a select few designs to stock the spirit store for Pick up days and Under the Oaks.

Pi Day – Discussed how this event needs volunteers, minimal purchases of pies, pizza and a few calculators. Trisha to get with Daiquiri to send her notes and contacts to Eliza.

Science Fair – Date TBD. Waiting on Teachers to provide us with date. Alix handled it last year and has it all under control.

Teacher Birthdays – Kristin was involved towards the end of last year so knows what all is involved with Teacher Birthdays. The first one will be in September. They will send out a sign up for donations to kick off the monthly Teacher Birthday celebrations.

Website – Please send any and all information to Trisha to upload to the website.

Registration – Forms have been printed and Lesley will drop off to FJH tomorrow 8/1 for packet sorting on 8/2. Thanks Lesley!

We went over budgets for each committee that was present. All committees that were not present we will send an email or discuss next meeting if they do not have an event coming up.

Next PTO Meeting will be September 9th. Calendar is still not approved by Mr Drew/FJH. Once we have final calendar with dates and times we will post to website and email to committees.